

MINUTES

Hampshire County Historic Landmarks Commission Wednesday, September 7, 2022- Special Meeting

I. **Call to Order**

The meeting was called to order by Chair, Jean Shoemaker at 2:01 PM.

II. **Pledge** of Allegiance – led by Jean Shoemaker.

III. **Roll Call**

Members present: Jean Shoemaker, Brenda Hiatt, Steve Bailes and Carol Shaw.

Guests: Charles Hall, Erin Timbrook (Grant Writer)

IV. **Minutes** – Minutes from Special Meeting on Aug 31, 2022, were read. A motion was made to Approve by Brenda Hiatt, seconded by Steve Bailes. Vote to approve; Carried.

V. **Financial Report** – No Formal Report.

Discussion on where the funds come from to pay for the meeting announcements and other paperwork, etc. for HCHLC. Monthly notices in Upcoming Events in the Hampshire Review are free. However, salaries paid to create, contact, post agendas and notices come under the Planning Office. Per Erin Timbrook, Homeland Security pays her salary on our Grants.

VI. **Old Business** - 2022 Hampshire County Cemetery Survey Grant - Today's meeting is the second of two special meetings. Amanda has checked and requested use of the 2nd floor Old Courthouse building for today so that we may approve the minutes from 8/31/22 showing that the HCHLC Board has requested that the Cemetery Survey Grant be presented to the County Commissioners.

VII. **New Business** N/A

VIII. **Open Forum** – Charles Hall asked where the maps, documents and artifacts that he and Dan Oates, as well as those that came from Hooks Tavern, are being housed.

Mr. Hall also asked when the cemetery survey information we are collecting will be put on the Assessors Map, so that the public can find them more easily.

IX. **Adjourn** – Motion made to Adjourn by Brenda Hiatt and seconded by Steve Bailes. All said Yes and the motion carried.

Respectfully submitted by Secretary, Carol Shaw

February 22, 2023 Approved on this date.