

Hampshire County Historic Landmarks Commission

Wednesday, August 31, 2022

I. Call to Order

The meeting was called to order by Chair, Jean Shoemaker at 2:02 PM.

II. Pledge of Allegiance – led by Jean Shoemaker.

III. Roll Call

Members present were Jean Shoemaker, Brenda Hiatt, Steve Bailes and Carol Shaw. Also present: Amanda Barnes and Emily Sisk, Planning Office.

Guest: Charles Hall

IV. Minutes – Special Meeting on August 17, 2022, Minutes were read; Steve made motion to approve, Brenda seconded and all stated yes. Motion carried/Approved. Minutes from the Wednesday, August 24th meeting were handed out but were not read, nor approved, per Amanda, since there was not a Quorum on that day.

V. Financial Report - N/A

VI. Old Business

2022 Hampshire County Cemetery Survey Grant: In order come before the Sept 13, 2022, County Commissioners meeting, the HCHLC Board must have a quorum and approve a set of minutes which states that the HCHLC Board approves a motion made to bring the Grant Application and Funding Request before the 9/13/22 Board. Moreover, these must be APPROVED Minutes. Thus, we will need two Special Meetings.

The Cemetery Survey Grant application was reviewed, and two corrections were made. A motion was made to bring this corrected Application before the county commissioners' Board on September 13, 2022, as we request Matching Funds of \$8,250 from the County and \$19,250 from the State Historic Preservation Office for a total of \$27,500. The purpose of this grant is to complete the documentation of the approximately 375 burial sites in Hampshire County, WV. We are on the HCC Agenda for this very purpose.

Motion made by Carol Shaw and Seconded by Steve Bailes. The vote was unanimous and carried as Approved.

Today's meeting is the first of two special meetings. In order to have an Approved set of minutes stating HCHLC Board support for this Grant, Amanda has checked and requested use of the 2nd floor Old Courthouse building for the next Special meeting on 9/7/2022 at 2 PM. She will then contact all current Board members to be sure they are available and make sure we have a Quorum. The Planning Office will also post the appropriate notices so that the public is aware.

VII. New Business

HCHLC Board Members have received an invitation from Duane Oates, President of the Hampshire County Planning Commission, to meet with the latter at their September 21, 2022, 7 P.M. County Planning meeting. A formal reply is needed, so that they can put us on their Agenda.

VIII. Open Forum - N/A

IX. Adjourn – Motion made to Adjourn by Brenda Hiatt and seconded by Steve Bailes. All said Yes and the motion carried.

Respectfully submitted by Secretary, Carol Shaw

Carol Shaw 9/7/22 Approved on this date.