

MINUTES

Hampshire County Historic Landmarks Commission Special Meeting 10:00 AM Wednesday, July 5, 2023

- I. **Call to Order – Chair, Jean Shoemaker called the meeting to order at 10:05 AM.**
- II. **Pledge of Allegiance –** Jean Shoemaker led the Pledge of Allegiance.
- III. **Roll Call**
Members present: Jean Shoemaker, Carol Shaw, Robert (Bob) Smith
Members absent: Alanna McGuinn, Steve Bailes
Others present: Sydney Maurer, Tim Reese
- IV. **Minutes** No Minutes were read from our regular meeting, as this is a Special Meeting called to do two things and only two things.
- V. **Financial Report –** None given.
- VI. **Old Business –**
 - A. NRHP for Rex Marcel Sherman Bridge, (a 1933 Parker Through Truss bridge), in the center of Capon Bridge, WV. Tim Reese came to this meeting requesting support for this venture. He presented a National Register of Historic Places application to the HCHLC. Interested Capon Bridge citizens have been working for six years to save their historic bridge and signify it as a Historic Property. In 2017, the DOH announced the green bridge must either be replaced or restored. Out of 362 community comments, 360 voted for saving their bridge.

In 2018, DOH approved the effort of nomination for NRHP status, says Mr. Reese. Two groups began drafting the application document. It is finally ready. The next step is to send this finished nomination to WV SHPO. The latter will review, send comments back to local HLC groups and governing entities. The last step would be to pass the review of the NRHP November 2023 meeting.
 - B. 2022 Hampshire County Cemetery Survey Grant – RFQ Bid Review: This meeting is being held to open the bid proposal packages and review them for possible decision on the winning consulting company for this survey. Three companies have shown an interest by submitting bids. Two arrived at the Courthouse and were opened at this meeting. The third is sitting in the UPS Cumberland facility. Per WV SHPO, we can include the third one as it sent in a timely fashion and should have been delivered on our deadline of June 30, 2023.

Aurora Research Associates was the low bidder. The other two, Weller and Associates and Skelly and Loy, both were higher than the Grant budget.

A motion was made by Carol Shaw to choose Aurora Research Associates for the Grant Consultant. A second was made by Bob Smith. All three Board members present voted to approve. The vote passed.

The next step is to bring this before the Hampshire County Commission on Tuesday, July 11, 2023, for the HCC Commissioners' approval.

VII. **New Business** -None on the agenda for this special meeting.

VIII. **Open Forum** – N/A

IX. **Adjourn** – Motion to Adjourn was made by Carol and seconded by Bob. The meeting was adjourned at 12:05 PM.

X. Respectfully submitted by Secretary, Carol Shaw

Approved as read: ✓ Approved as Corrected: _____

By: Carol Shaw Date: July 26, 2023

___ SHPO

___ COURTHOUSE

✓ HistoricHampshire.org

___ Binder